

Care for the Property

<u>Getting to know your residence</u> – When you move into a property, it is helpful to know where important items are located. Take the time to know or locate the following:

- Main circuit breaker in the event of power failure
- Gas shut off valve turn off in emergency/disaster for safety
- GFI plugs located in kitchens, bathrooms, outdoors, or other areas potentially near water
- Electric/gas meters, septic, fuel tank, or well location if applicable
- Main water shut off valve in case of major flooding
- Any other property specific features or requirements, such as location and size of HVAC filters

If you are uncertain about any of the above, contact your management team for help.

<u>Preventative Cleaning Tips</u> – Cleaning is always easiest when you use the preventative approach.

- Always put away food and clean up grease/food debris.
- Clean pet bowls regularly and store all pet foods in an air-tight container to avoid attracting pests.
- Do not allow grease to build-up in kitchens; use a sponge and soapy water regularly on countertops, stovetops, and hood filters.
- Avoid cooking with high heat. This will add more grease buildup and can cause damage to appliances. It is also very dangerous.
- Avoid mildew by venting rooms and bathrooms properly, especially during and after bathing and cooking.
- Clean bathroom tile or other surfaces regularly to prevent the buildup of dirt and grime.
- Clean toilets regularly to avoid the buildup of grime, rings, and mildew.
- Mop tile, wood, and linoleum to avoid excessive dirt.
- Do not use wax on linoleum or tile.
- Do not use harsh cleaning products on tile or newly resurfaced bathtubs or shower enclosures.
- Vacuum all flooring regularly, especially carpets.
- Regularly pick up debris and pet waste outdoors.